

ATTACHMENT 2

Process for Council Reconsideration – Remedial Action Requirement

1. Staff are called on by the Mayor to review the file and the Remedial Action Requirement, and answer any questions that may be posed by Council members.
2. Once Council has heard from staff, the property owner will be called forward by the Mayor to present the appeal. The appeal may be made verbally and with any additional supporting materials that have been reviewed by the District's Corporate Officer. The applicant may make the presentation or have a representative do so on their behalf. There is no time limit placed on the presentation, provided the information is relevant and the proceedings are not being obstructed.
3. Following the property owner's presentation, Council members may pose questions to the property owner, and pose further questions to staff.
4. Once all questions have been answered, the property owner will be excused by the Mayor, at which time they would return to the audience.
5. Council members would then deliberate on the matter in open session. During Council deliberations, the property owner is not permitted to participate and can only observe from the audience.
6. At any time during deliberations or following, Council must either confirm, amend, or cancel the remedial action requirement.
7. Council's decision on a reconsideration is final and can only be overturned by judicial review. Written confirmation of Council's decision is also published in the minutes of the meeting.