



The Corporation of the District of Saanich

## Memo

**To:** Mayor and Council

**From:** Angila Bains, Director of Legislative and Protective Services/Corporate Officer

**Date:** October 31, 2024

**Subject:** Council Procedure Bylaw - Final Reading

**File:** 1110-30 Council Procedure Bylaw

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At a Council meeting held October 28, 2024, Council gave first three readings to "Council Procedure Bylaw, 2021, Amendment Bylaw, 2024, No. 9732" to approve changes requested by Council, clarify electronic meeting processes and make general housekeeping updates.

Council is now requested to give final reading to this bylaw, which is scheduled for the Council meeting of November 18, 2024.

Prepared by: Tara DaSilva, Senior Committee Clerk

Approved by: Angila Bains, Director of Legislative and Protective Services/Corporate Officer