



## The Corporation of the District of Saanich

# Report

**To:** Mayor and Council

**From:** Harley Machielse, Director of Engineering

**Date:** December 05, 2024

**Subject:** Award of RFQ 24-165 Civil Infrastructure Modelling and Analysis Services

**File:**

---

### RECOMMENDATIONS

That Council approve the award, plus change orders within budget, of **RFQ 24-165 Civil Infrastructure Modelling and Analysis Services** to **Urban Systems Ltd.**

### PURPOSE

The purpose of this report is to request approval to award Request for Quotation (RFQ) 24-165 Civil Infrastructure Modelling and Analysis Services to Urban Systems Ltd. for a period of three (3) years, with an option to extend the contract for two (2) additional one (1) year terms.

### DISCUSSION

A Request for Quotation was issued for the selection of a consultant to provide Civil Infrastructure Modelling and Analysis Services on an "as and when" requested basis to the District. The services include activities such as (but not limited to): hydraulic and hydrologic modelling of municipal infrastructure (sanitary sewer, storm drainage, watermain) and associated infrastructure planning and analysis activities to support staff by providing services for the Potable Water, Sanitary Sewer and Drainage systems.

Responses were received from the following companies:

- McElhanney Ltd
- Urban Systems Ltd

Submissions were evaluated on Corporate Profile and Experience, Proposed Project Team, Methodology, Reference Projects and Contacts, and Price. **Urban Systems Ltd** scored the highest on the combined criteria with a thorough submission.

### FINANCIAL IMPLICATIONS

The anticipated value of services to be provided from this RFQ are expected to exceed \$500k over the initial 3-year term.

Funding for these services is available through the Water, Sanitary Sewer and Drainage capital budgets.

Prepared by: Lesley Hatch, Senior Manager Water Resources

Reviewed by: Paul Arslan, Director of Finance

Approved by: Harley Machielse, Director of Engineering

Attachments:

**ADMINISTRATOR'S COMMENTS:**

I endorse the recommendation from the Director of Engineering.

Brent Reems, Chief Administrative Officer