

DISTRICT OF SAANICH
MINUTES OF THE COUNCIL MEETING
HELD IN COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 16, 2024

Chair: Mayor Murdock
Council: Councillors Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver
Staff: Brent Reems, Chief Administrative Officer; Dean Duthie, Chief Constable; Brock Henson, Deputy Fire Chief; Lindsay Chase, Director of Planning; Suzanne Samborski, Director of Parks, Recreation and Community Services; Lesley Hatch, Senior Manager of Water Resources; Joanne Ko, Manager of Executive Services (Police); Helene Roberge, Manager of Strategic Projects and Matt O'Halloran, Deputy Corporate Officer

The Mayor called the meeting to order at 5:30 p.m.

MOVED by Councillor Plant and Seconded by Councillor Westhaver: “That the meeting be closed in accordance with the *Community Charter*, Part 4, Division 3, Section 90 (1) (a) as the matter relates to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

On a motion from Councillor Plant, the meeting adjourned to In Camera at 5:31 p.m.

The meeting reconvened at 7:00 p.m.

ADOPTION OF MINUTES

MOVED by Councillor Chambers and Seconded by Councillor Brice: “That Council adopt the minutes of the:

- Council meeting of November 18, 2024.
- Special Council meeting – Public Hearing of November 19, 2024.
- Special Council meeting of November 25, 2024.
- Committee of the Whole meeting of November 25, 2024.
- December 2, 2024.
- Special Council meeting of December 9, 2024.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

NOTICES OF MOTION

Notice of Motion from Councillor Chambers that Saanich Council organize a Town Hall meeting in late January or February 2025 to provide a platform to allow the public an additional opportunity to provide feedback on the Quadra McKenzie Plan.

Notice of Motion from Councillor Chambers that Council instruct staff to present options for a lobby register.

Notice of Motion from Councillor Chambers that Council instruct staff to prepare a report analyzing the impacts of pausing the current Corridors, Centres and Villages Plan, excluding the McKenzie Operations Centre, and work paid for, and work in progress, but including another look at possible partners, including the Province, to build affordable housing on Saanich-owned lands, and also revisiting the reduction of lanes on McKenzie.

Notice of Motion from Councillor Chambers that Council direct staff and the Director of Finance to provide a detailed budget comparison of the Accelerated Active Transportation Road Safety Plan versus the Accelerated Active Transportation Plan. Additionally, the report should include alternate budget scenarios for potential reductions in the 2025 budget.

The Notices of Motion will be considered at a future Council meeting.

RISE AND REPORT OF MOTIONS FROM CLOSED MEETINGS

FROM THE IN-CAMERA MEETINGS OF NOVEMBER 18, NOVEMBER 25, AND DECEMBER 9, 2024.

2025 ADVISORY COMMITTEE APPOINTMENTS

ACCESSIBILITY AND DIVERSITY, EQUITY AND INCLUSION ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Accessibility and Diversity, Equity and Inclusion Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Manjit Bains
- Laurie-Anne Keith
- Tony Kiyak
- Susan Mader
- Swapna Mazumder
- Caroline Quan.”

“That Council appoint the following applicants to the Accessibility and Diversity, Equity and Inclusion Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Sean Dhillon
- Sierra Irving (Youth)
- Rishi Sharma.”

ARTS, CULTURE AND COMMUNITY WELLBEING ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Arts, Culture and Community Wellbeing Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Pamela Carroll
- Barbara Elson
- James Hesser
- Peter Quinn (SCAN Representative)
- Mark Leiren-Young.”

“That Council appoint the following applicants to the Arts, Culture and Community Wellbeing Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Kristen Kay
- Colin Newell
- Isak Serhan (Youth).”

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Economic Development Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Jason Arruda
- Raymond Chan
- Amber Hockin
- Richard Michaels
- Rachid Ouache
- Tim Petropoulos
- Rob Wickson.”

“That Council appoint the following applicants to the Economic Development Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Russ Benwell
- David Lewis
- Ingrid Strauss.”

NATURAL AREAS, PARKS AND TRAILS ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Natural Areas, Parks and Trails Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Julian Anderson
- David Little
- Kathleen Woodruff.”

“That Council appoint the following applicants to the Natural Areas, Parks and Trails Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Hollis Hodson
- Kathy Humphrey
- Kim McIvor.”

“That the Terms of Reference for the Natural Areas, Parks and Trails Advisory Committee be amended to reduce the membership to (9) community representatives.”

SUSTAINABILITY AND CLIMATE ACTION ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Sustainability and Climate Action Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Diya Courty-Stephens
- George Klima
- Leslie Miller-Brooks
- Karin Nelson.”

“That Council appoint the following applicants to the Sustainability and Climate Action Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Lesley Bainbridge
- Jane Cameron
- Spencer Graham
- Barb Sharpe.”

TRANSPORTATION ADVISORY COMMITTEE

“That Council re-appoint the following applicants to the Transportation Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Trevor Barry (Active Transportation User)
- Rachel Corder
- Janine Konkel
- Colin Stepney (Active Transportation User).”

“That Council appoint the following applicants to the Transportation Advisory Committee for a one-year term January 1, 2025 to December 31, 2025:

- Dominick Ali
- James Coates
- Kelsey McLaughlin.”

ADVISORY DESIGN PANEL

“That Council re-appoint Kimberly Simpson as the Landscape Architect to the Advisory Design Panel for a two-year term January 1, 2025 to December 31, 2026.”

“That Council:

- Re-appoint Jacy Lee as a Community Representative to the Advisory Design Panel for a two-year term January 1, 2025 to December 31, 2026; and
- Appoint Brian Fraser as a Community Representative to the Advisory Design Panel for a two-year term January 1, 2025 to December 31, 2026.”

“That Council approve the appointment of the following applicants to the Advisory Design Panel:

- Chris Gower, Alternative Architect, for a one-year term January 1, 2025 to December 31, 2025;
- Xeniya Vins, Architect, for a two-year term January 1, 2025 to December 31, 2026; and
- Justin Gammon, Specialist, for a two-year term January 1, 2025 to December 31, 2026.”

BOARD OF VARIANCE

“That Council re-appoint Amandeep Gill to the Board of Variance for a three-year term January 1, 2025 to December 31, 2027.”

“That Council appoint Rong Wang to the Board of Variance for a three-year term January 1, 2025 to December 31, 2027.”

BOARD OF CEMETERY TRUSTEES OF GREATER VICTORIA

“That Council re-appoint David Obee to the Board of Cemetery Trustees of Greater Victoria for a three-year term January 1, 2025 to December 31, 2027.”

SAANICH HERITAGE FOUNDATION

“That Council re-appoint the following applicants to the Saanich Heritage Foundation for a one-year term January 1, 2025 to December 31, 2025:

- Mauricio Curbelo
- Liam Hall (Construction Rep)
- Lauren Ober
- Genevieve Weber
- Jennifer White.”

“That Council appoint the following applicants to the Saanich Heritage Foundation for a one-year term January 1, 2025 to December 31, 2025:

- Aiden Watson (Youth)
- Joan Wenman.”

“That Council appoint Colin Newell to the Saanich Heritage Foundation as the representative from the Arts, Culture and Community Wellbeing Advisory Committee for a one-year term January 1, 2025 to December 31, 2025.”

GREATER VICTORIA PUBLIC LIBRARY BOARD TRUSTEES

“That Council appoint the following applicants to the Greater Victoria Public Library Board for a two-year term January 1, 2025 to December 31, 2026:

- Krista Boehnert
- Ryan Henderson
- Rhiannon Stromberg.”

VICTORIA FAMILY COURT AND YOUTH JUSTICE COMMITTEE

“That Council appoint Melissa Horner to the Victoria Family Court and Youth Justice Committee for a one-year term January 1, 2025 to December 31, 2025.”

COUNCIL ADVISORY COMMITTEE AND STANDING COMMITTEE APPOINTMENTS

“That the memo of the Mayor dated November 19, 2024 be received for information with the following appointments:

Accessibility and Diversity, Equity and Inclusion Advisory Committee	Councillor Phelps Bondaroff
Arts, Culture and Community Wellbeing Advisory Committee	Councillor Westhaver
Economic Development Advisory Committee	Councillor Harper
Natural Areas, Parks and Trails Advisory Committee	Councillor Chambers
Sustainability and Climate Action Advisory Committee	Councillor Brownoff
Transportation Advisory Committee	Councillor de Vries
Finance and Governance Standing Committee	Councillor Brice (Chair), Chambers, de Vries and Westhaver
Housing Affordability Standing Committee	Mayor Murdock (Chair), Councillors Brownoff, Harper and Phelps Bondaroff; and Virginia Holden (non-profit rep), John Bourcet (industry rep), and Vera Wynn-Williams (community rep).”

EXTERNAL COMMITTEE APPOINTMENTS

“That Council approve the appointment of Councillor Phelps Bondaroff as the Council Liaison to the Greater Victoria Public Library Board for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor Plant as the Council Liaison to the Capital Regional District Arts Commission for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor Westhaver as the alternate Council Liaison to the Capital Regional District Arts Commission for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor Plant as the Council Liaison to the Administrative Traffic Committee for a one-year term January 1, 2025 to December 31, 2025.”

“That Council approve the appointment of Councillor Harper as the Council Liaison to the Capital Regional Emergency Services Telecommunications (CREST) for a one-year term January 1, 2025 to December 31, 2025.”

“That Council approve the appointment of Councillor Westhaver as the Council Liaison to the Gorge-Colquitz Special Management Area Collaborative for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor de Vries as the Council Liaison to the Peninsula and Area Agricultural Commission for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor de Vries as the Council Liaison to the South Island Prosperity Partnership for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor Harper as the Alternate Council Liaison to the South Island Prosperity Partnership for a two-year term January 1, 2025 to Fall 2026.”

“That Council approve the appointment of Councillor Chambers as the Council Liaison to the South Island Reconciliation Advisory Committee for a one-year term January 1, 2025 to December 31, 2025.”

“That Council approve the appointment of Councillor Brice as the Council Liaison to the Destination Victoria Board of Directors for a one-year term January 1, 2025 to December 31, 2025.”

“That Council approve the appointment of Councillor de Vries as the Council Liaison to the University-Municipal Council Liaison Group for a two-year term January 1, 2025 to Fall 2026.”

BYLAWS

(For Final Reading)

2870-30
Catalina Terrace

5070 CATALINA TERRACE- FINAL READING

Memo of the Director of Legislative and Protective Services dated December 3, 2024.

To give final reading to “Zoning Bylaw, 2003, Amendment Bylaw, 2024, No. 10101” to rezone 5070 Catalina Terrace from the RS-18 (Single Family Dwelling) Zone to the RS-12 (Single Family Dwelling) Zone to subdivide to create two additional lots (three lots total) for single-family dwelling use; and ratify and issue Development Variance Permit DVP00472.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10101 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Development Variance Permit DVP00472 be approved and issued.”

RESULT: Carried 8 TO 1

IN FAVOUR: Murdock, Brice, Brownoff, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: Chambers

1110-30
Nellie McClung Library
Redevelopment Project
Loan Authorization
Bylaw

NELLIE MCCLUNG LIBRARY REDEVELOPMENT PROJECT LOAN AUTHORIZATION BYLAW, 2024, NO. 10055

To give final reading to “Nellie McClung Library Redevelopment Project Loan Authorization Bylaw, 2024, No. 10055” to allow for borrowing of funds for the project.

MOVED by Councillor Brice and Seconded by Councillor Phelps Bondaroff: “That Bylaw No. 10055 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Firehall #2
Redevelopment Project
Loan Authorization
Bylaw

FIREHALL #2 REDEVELOPMENT PROJECT LOAN AUTHORIZATION BYLAW, 2024, NO. 10056

To give final reading to “Firehall #2 Redevelopment Project Loan Authorization Bylaw, 2024, No. 10056” to allow for borrowing of funds for the project.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10056 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Fire Services
Housekeeping Bylaw

FIRE SERVICES HOUSEKEEPING BYLAW

To give final reading to “Fire Services Housekeeping Bylaw, 2024, No. 10106” to ensure the Fire Prevention and Life Safety Bylaw and Fire Services Operational Bylaw align with the *Fire Safety Act*; and to provide proper sectional reference of the previously mentioned bylaws in the Ticket Bylaw.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10106 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Temporary Borrowing
Bylaws

TEMPORARY BORROWING BYLAWS

To give final reading to the following bylaws to authorize temporary borrowing through the Municipal Finance Authority:

- “Sewer Capital Program Temporary Borrowing Bylaw, 2024. No. 10112”
- “Storm Drainage Capital Program Temporary Borrowing Bylaw, 2024. No. 10113”
- “Parks Capital Program Temporary Borrowing Bylaw, 2024. No. 10114”
- “Sewer Capital Program Temporary Borrowing Bylaw, 2024. No. 10115”
- “Transportation Capital Program Temporary Borrowing Bylaw, 2024. No. 10116”

“Sewer Capital Program Temporary Borrowing Bylaw, 2024, No. 10112”

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10112 be given Final Reading.”

RESULT: Carried 8 TO 1

IN FAVOUR: Murdock, Brice, Brownoff, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: Chambers

“Storm Drainage Capital Program Temporary Borrowing Bylaw, 2024, No. 10113”

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10113 be given Final Reading.”

RESULT: Carried 8 TO 1

IN FAVOUR: Murdock, Brice, Brownoff, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: Chambers

“Parks Capital Program Temporary Borrowing Bylaw, 2024, 10114”

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10114 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

“Sewer Capital Program Temporary Borrowing Bylaw, 2024, No. 10115”

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10115 be given Final Reading.”

RESULT: Carried 8 TO 1

IN FAVOUR: Murdock, Brice, Brownoff, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: Chambers

“Transportation Capital Program Temporary Borrowing Bylaw, 2024, No. 10116”

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Bylaw No. 10116 be given Final Reading.”

RESULT: Carried 8 TO 1

IN FAVOUR: Murdock, Brice, Brownoff, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: Chambers

1110-30
Garbage Collection &
Disposal Bylaw

2025 GARBAGE UTILITY RATES - FOR APPROVAL GARBAGE COLLECTION AND DISPOSAL AMENDMENT BYLAW NO. 10099

To give final reading to “Garbage Collection and Disposal Bylaw, 2013, Amendment Bylaw, 2024, No. 10099” to establish rates for 2025

MOVED by Councillor Brice and Seconded by Councillor Phelps Bondaroff: “That Bylaw No. 10099 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Water Utility Bylaw

2025 WATER UTILITY RATES - FOR APPROVAL WATER UTILITY AMENDMENT BYLAW NO. 10097

To give final reading to “Water Utility Bylaw, 2003, Amendment Bylaw, 2024, No. 10097” to establish rates for 2025.

MOVED by Councillor Brice and Seconded by Councillor Phelps Bondaroff: “That Bylaw No. 10097 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Sanitary Sewer Bylaw

2025 SEWER UTILITY RATES - FOR APPROVAL SANITARY SEWER AMENDMENT BYLAW NO. 10098

To give final reading to “Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2024, No. 10098” to establish rates for 2025.

MOVED by Councillor Brice and Seconded by Councillor Phelps Bondaroff: “That Bylaw No. 10098 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1110-30
Building Bylaw

BUILDING BYLAW AMENDMENT, NO. 10118

To give final reading to “Building Bylaw, 2019, Amendment Bylaw, 2024, No. 10118” to consolidate plumbing fees.

MOVED by Councillor Brice and Seconded by Councillor Westhaver: “That Bylaw No. 10118 be given Final Reading.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

PUBLIC INPUT ON BUSINESS ITEMS E, F and G

G. Gervas, Cordova Bay area

Extreme Winter Weather

- Questioned why this item was not considered in time for this winter.
- Those in need are not permitted to sleep in Recreation Centres or libraries; staff are not trained to deal with unhoused individuals.
- There is a need for more shelter beds in the region.

S. Izard, Saanich

Award of RFQ 24-165

- There is concern with the number of contracts being awarded to Urban Systems.

M. Najari, Leeds Place

Cordova Bay Integrated Stormwater Management Plan, Award of RFQ 24-165

- Questioned what the effects the Official Community Plan would have on stormwater management in this area; growth and development will impact stormwater and riparian areas.
- There is concern with the number of projects being awarded to Urban Systems.

CONSENT AGENDA ITEMS

MOVED by Councillor Phelps Bondaroff and Seconded by Councillor Westhaver: “That Consent Items E1 to E3 and E7 be approved.”

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

2860-20
Glanford Avenue

4291 GLANFORD AVENUE – DEVELOPMENT PERMIT AMENDMENT APPLICATION

Report of the Director of Planning dated November 19, 2024.

To approve Development Permit Amendment DPA01065 for 4291 Glanford Avenue for a parking variance to permit the retention of outdoor seating that was originally put in place during the COVID-19 pandemic.

“That Development Permit Amendment DPA01065 be approved and issued.”

ADOPTED ON CONSENT

2860-20
Vanalman Avenue

765 VANALMAN AVENUE – DEVELOPMENT PERMIT AMENDMENT APPLICATION

Report of the Director of Planning dated November 19, 2024.

To approve Development Permit Amendment DPA01059 for 765 Vanalman Avenue to construct an addition to an existing industrial building under the existing M-3 (Industrial Park) Zone.

“That Development Permit Amendment DPA01059 be approved and issued.”

ADOPTED ON CONSENT

2860-20
Enterprise Crescent

DEVELOPMENT PERMIT AMENDMENT: 761 ENTERPRISE CRESCENT

Report of the Director of Planning dated November 22, 2024.

To approve Development Permit Amendment DPA01068 to allow for the retention of outdoor seating that was originally put in place during the COVID-19 pandemic at 761 Enterprise Crescent.

“That Development Permit Amendment DPA01068 be approved and issued.”

ADOPTED ON CONSENT

5370-30
Procurement
Management

RFQ 24-203 RENTAL/LEASE OF REFUSE TRUCK(S)

Report of the Director of Engineering dated December 5, 2024.

To approve the award of RFQ 24-203 Rental/Lease of Refuse Truck(s) to Big Truck Rental (BTR Heavy Rental Partners Canada Ltd.) for a 24-month, rent-to-purchase term of a refuse truck for \$259,000.

“That Council approve the award of Request for Quotation RFQ 24-203 for rental/lease of refuse truck(s), and change orders within approved budget, to Big Truck Rental (BTR Heavy Rental Partners Canada Ltd.) for a 24-month, rent-to-purchase term of a refuse truck at an estimated cost of \$259,000.”

ADOPTED ON CONSENT

REPORTS FROM THE CAO OR DIRECTORS

7320-20
Emergency Weather
Response

EXTREME WINTER WEATHER PLANNING AND RESPONSE

Report of the Fire Chief dated December 6, 2024.

To provide Council with information regarding Saanich’s planning and response strategies for extreme winter weather.

The CAO and the Fire Chief stated:

- At the November 25, 2024 meeting, Council directed staff to report back on the responsibilities of Saanich under the *Emergency and Disaster Management Act* and *Assistance to Shelter Act* and to explore opportunities to expand services.
- Shelter beds and warming centres are two separate items.
- The Victoria Native Friendship Centre currently provides 33 shelter beds.
- Recreation Centres and libraries are not formal warming centres; they are open to the general public including those wishing to get a reprieve from the elements during regular business hours subject to the codes of conduct and operational requirements.
- Broadview United Church is interested in establishing itself as an extreme weather shelter.

MOVED by Councillor Chambers and Seconded by Councillor Harper: “That Council:

- **Receive the report of the Saanich Fire Chief dated December 6, 2024 for information; and**
- **Direct staff to:**
 - **explore opportunities to expand existing shelter services in the District;**
 - **work with Broadview United Church to advance its objective of establishing extreme weather shelter bed opportunities and work towards issuing a request to other District non-profit service providers that may be interested in providing similar services in the community; and**
 - **work with neighbouring municipalities to gather and share information about approaches that will inform potential options for the District and advance coordination where possible.”**

In response to questions from Council, the CAO, the Fire Chief and the Deputy Fire Chief stated:

- Staff are discussing further opportunities with the Victoria Native Friendship Centre (VNFC).
- Staff will also put a call out to non-profit service providers that may be interested in providing shelter spaces or warming centres.
- Staff have reached out to other municipalities to share information on approaches and discuss opportunities for the future.
- The VNFC has a van to transport those in need to other shelters should the VNFC be at capacity.
- The police have the authority to compel individuals to go to a shelter should they feel an individual is at risk due to extreme weather.

Council discussion ensued with the following comments:

- Historically, the number of existing shelter beds has been sufficient.
- A proactive look at increasing capacity is supportable.
- There is a need for trained staff to ensure shelters are safe for users.
- There needs to be regional coordination to ensure all municipalities are involved in solutions.
- A dedicated staff person to coordinate this work could be considered.

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

5280-20
Budget 2025

2025 SAANICH POLICE PROVISIONAL BUDGET

Memo of the Saanich Police Board dated November 5, 2024.

To present the Saanich Police Board's 2025 provisional budget and receive the report for information.

The Chief Constable and the Manager of Executive Services presented the 2025 Saanich Police Provisional Budget (PowerPoint on file) and in response to questions from Council stated:

- The Saanich Police operating budget requires an increase of 11.14% to meet funding needs arising from anticipated wage increases and increased operating expenses.
- Having Co-Response Teams (CRT) specifically trained to deal with mental health issues will help to reduce the call load of patrol officers; CRTs pair a police officer with an Island Health mental health clinician who would attend calls where a person's mental health is likely a factor of the issue being reported.

MOVED by Councillor Harper and Seconded by Councillor Chambers: "That Council receive the report of the Saanich Police Board dated November 5, 2024 for information."

In response to questions from Council, the Chief Constable and the Manager of Executive Services stated:

- Staffing minimums must be adhered to.
- Over the past years, Police Services across the country have seen an increase in staff turnover, more so than in previous years.
- Approximately 3% of the proposed budget increase could be attributed to Collective Agreement increases; in addition, 1.71% is attributed to an increase in WorkSafe premiums.
- Projected growth in the community could impact future police budgets.
- Overtime projections are based on a five-year average.
- Overtime costs could be offset by funds from vacancies.
- Operating costs include service contracts, fees for training, and CREST and PRIME levies.
- Staff look for efficiencies at every opportunity.
- There has been a spike in driving while under the influence of drugs.
- Police Services throughout the Province are looking at similar increases to their budgets.
- An average of 606 calls per year pertain to mental health issues.

Council discussion ensued with the following comments:

- There needs to be balance between providing a safe community and increases to taxes.

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

5370-30
Procurement
Management

PURCHASE OF TWO CAT BACKHOES

Report of the Director of Engineering dated November 29, 2024.

To approve, under Sourcwell Contract No. 011723-CAT, the purchase of two CAT backhoes with Finning (Canada) for \$604,545.

MOVED by Councillor Brice and Seconded by Councillor Harper: "That Council approve the purchase of two (2) CAT Backhoes, and change orders within approved budget, with Finning (Canada) at an approximate cost of \$604,545."

In response to questions from Council, the Director of Engineering stated:

- Electric backhoe equipment is not currently available.
- The new backhoes will replace equipment that is at end of life.

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

1970-45
Cordova Bay Integrated
Stormwater Management
Plan

CORDOVA BAY INTEGRATED STORMWATER MANAGEMENT PLAN

Report of the Director of Engineering dated December 3, 2024.

To receive the Cordova Bay Integrated Stormwater Management Plan for information.

MOVED by Councillor Brice and Seconded by Councillor Phelps Bondaroff: “That Council receive the report of the Director of Engineering dated December 3, 2024 with respect to the Cordova Bay Integrated Stormwater Management Plan for information.”

In response to questions from Council, the Senior Manager of Water Resources and the Manager of Strategic Projects stated:

- Water quality monitoring and analysis is based on the Capital Regional District's (CRD) parameters and includes monitoring for e-coli.
- Streamside Development Permit Area addresses the protection of riparian zones adjacent to creeks and waterways.
- Future growth was considered in the plan.
- New development would pay for necessary stormwater management infrastructure.

Council discussion ensued with the following comments:

- It may be helpful to receive more information and data for future stormwater management plans.
- The inclusion of progress indicators and timelines in the plan are appreciated.

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

5370-30
Procurement
Management

AWARD OF RFQ 24-165 CIVIL INFRASTRUCTURE MODELLING AND ANALYSIS SERVICES

Report of the Director of Engineering dated December 5, 2024.

To approve RFQ 24-165 Civil Infrastructure Modelling and Analysis Services to Urban Systems Ltd. for three years, with an option to extend the contract for two additional one-year terms. The anticipated value of services to be provided from this RFQ are expected to exceed \$500,000 over the initial three-year term.

MOVED by Councillor Brice and Seconded by Councillor Harper: “That Council approve the award of Request for Quotation RFQ 24-165 for civil infrastructure modelling and analysis services to Urban Systems Ltd. for a period of three years with an option to extend the contract for two additional one year terms.”

In response to questions from Council, the Director of Engineering stated:

- The Request for Quotation went through a competitive bidding process.
- Contractors and staff must fill out a conflict of interest statement as part of the procurement process.

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

REPORTS FROM MEMBERS OF COUNCIL

1410-01
Council Proceedings

ADVISORY COMMITTEE CHAIRS' REPORTS

Advisory Committee Chairs provided an update on the various committees they Chair.

ADJOURNMENT

MOVED by Councillor Westhaver and Seconded by Councillor Chambers: "That the meeting be adjourned."

RESULT: Carried 9 TO 0

IN FAVOUR: Murdock, Brice, Brownoff, Chambers, de Vries, Harper, Phelps Bondaroff, Plant, Westhaver

OPPOSED: None

The meeting adjourned at 10:03 p.m.

MAYOR

I hereby certify these Minutes are accurate.

CORPORATE OFFICER